

Basic Skills Subcommittee

Co-Chairs: Paulette Hopkins and Becky Stephens

November 18, 2019

1:30 p.m. – 2:45 p.m., Rm. N-206

MINUTES

Approved: 3/2/2020

Present: Francois Bereaud, Dave Clark, Reylyn Cabrera, Iliana Grijalva, David Halttunen, Paulette Hopkins, Stefanie Johnson Shipman, Meredith McGill, Ken Reinstein, Becky Stephens, Donnie Tran, Xi Zhang

Guests: Lou Ascione, Nessa Julian

I. Call to Order

The meeting was called to order by Co-Chair Becky Stephens at 1:34 p.m.

II. Approval of Agenda

MSC (Bereaud/Grijalva) to approve the agenda with the change of tabling the November 4th minutes.

III. Approval of Minutes from November 4, 2019

Item tabled.

IV. Old Business

A. CGC Update

Becky Stephens reported that she was not able to attend the November 12th CGC meeting and our item was tabled to the December meeting. She also stated that the CIA group is also discussing alignment and reporting structure for this subcommittee. A revised governance handbook is slated to come out early next semester for campus feedback.

B. 2019-2020 Basic Skills Coordinator Transition/Application Update

No other feedback was received since the last meeting. Hopkins and Murphy to meet in a few days to launch the announcement. Hopkins indicated there will be a short, ten-day turnaround timeline. Since spring assignments will be affected, the intention is to have the coordinators chosen and announced before the holiday break.

C. Proposals for X-Course Training

English, ELAC, and Math proposals were reviewed and discussed. Math is requesting 4.0 total ESU's to be distributed to eight adjunct faculty who will be teaching the "X" courses. MSC (Clark/Grijalva) to support the Math proposal as presented.

ELAC is planning a workshop in December focusing on what faculty know or need to know about AB705. From this baseline, the faculty would like to further plan and

customize professional development, explore classroom activities, and focus on the self-guided placement tool which Mesa College is piloting. MSC (Bereaud/McGill) to support the ELAC proposal as presented.

The English proposal was presented and revisions were requested on year of workshop and follow-through activities for Spring 2020. Stephens and Ascione to follow up with English Faculty leads.

V. New Business

A. ELAC Support Discussion

Stephens opened discussion by asking how this subcommittee can support ELAC since Fall 2020 is the AB705 target date. Item to be placed on the agenda as continuous discussion.

B. Research Plan Discussion

The Basic Skills annual report has been utilized in years past to track data. However, with the change to SEA, we need to analyze the data according to student equity activities and AB705. Consensus was to review more at the next meeting. Zhang to find out if District is doing any data collection on the "X" classes and if the Basic Skills annual report is still part of the research agenda.

C. Professional Development Opportunities and Reports

- CAP, February 27-29, 2020
- ACTLA, April 23-25, 2020
- TESOL
- CMC³, December 6-7, 2019

VI. Other

Donnie Tran expressed interest in attending ACTLA. The Professional Development Committee will fund part, and he is seeking the remainder from Basic Skills funding.

VII. Adjournment

MSC (Zhang/Cabrera) to adjourn the meeting at 2:50 pm.

Carol Sampaga
Vice President's Office of Instruction