

SAN DIEGO MIRAMAR COLLEGE
CURRICULUM REVIEW COMMITTEE MINUTES
 BUILDING R CONFERENCE & ZOOM



APPROVED: February 28, 2024

FEBRUARY 14, 2024 / 2:30 PM - 4:00 PM

Zoom Link: <https://sdccd-edu.zoom.us/j/86816089430>

	ATTENDEE/PROXY	COMMITTEE POSITION		ATTENDEE/PROXY	COMMITTEE POSITION
	Michael Odu Lou A Proxy	Vice President of Instruction		Mara Palma-Sanft	Articulation Officer
	Darren Hall	Curriculum Chair, (Fire Technology Program Faculty)		Isabella Ela	Counseling
	Paul Chlapecka	BTCWI, (AVIM Program Faculty)		Veronica Hartmann	Counseling
	Matthew Cain	MBEPS (Exercise Science Professor)		Meilani Peleti	District Evaluator
	Amy Alsup	Liberal Arts (Behavioral Sciences Faculty)		Evelyn Escalante	District Evaluator
	Scott Moller	Public Safety (Administration of Justice Program Faculty)		Jamie Hammond	District Evaluator
	Brenda Wilborn	Math SME (Non Voting Member) (Math Faculty)		Melanie Cordero	Support
				Akili Ploudre	Student ASG, Treasurer

Members Present: Lou Ascione (Proxy for Michael Odu), Matthew Cain, Amy Alsup, Scott Moller, Brenda Wilborn, Mara Palma-Sanft, Isabella Ela, Veronica Hartmann, Meilani Peleti, Evelyn Escalante, Jamie Hammond

Members Absent: Michael Odu, Paul Chlapecka, Akili Ploudre

Guests: Channing Booth, David Castaneda Jr., Maryam Tartoussia

Support Staff: Melanie Cordero

I. Call to Order

- a. Meeting called to order at 2:43 p.m.

II. Approval of Agenda

- a. MSC (Ascione/Ela) to approve the meeting agenda (0-Nayes, 0-Abstentions)

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III. [Approval of Minutes December 6, 2023](#)

- a. [MSC](#) (Cain/Alsup) to approve the [December 6, 2023](#) minutes as presented (0-Nayes, 0-Abstentions)

IV. Approval of Consent Agenda

- a. Escalante requested to move ENGE 116 to agenda for discussion
- b. [MSC](#) (Ela/Ascione) to approve with the above request (0-Nayes, 0-Abstentions)

V. Update CRC Members - Welcome Melanie Cordero (support)

- a. Hall welcomed Melanie Cordero as acting support staff for the committee, while Sharilyn Wilson is fulfilling an acting position this spring semester.

VI. Course Proposals

TIME	MIRAMAR CURRICULUM	REQUESTED ACTION	COMMITTEE ACTION
2:35	MUSI 132A Classical Guitar I CR CO a. Originally requested to add Credit by Portfolio, but also will like add Credit by Exam for next proposal	Course Revision	Approved to add Credit by Portfolio (Cain/Ela) with 0-Nayes, 0-Abstentions
	MUSI 261A World Music Ensemble I CR CO	Course Activation	Approved (Cain/Ascione) with 0-Nayes, 0-Abstentions
	MUSI 261B World Music Ensemble II CR CO	Course Activation	Approved (Cain/Ascione) with 0-Nayes, 0-Abstentions
	MUSI 261C World Music Ensemble III CR CO	Course Activation	Approved (Cain/Ascione) with 0-Nayes, 0-Abstentions
	MUSI 261D World Music Ensemble IV CR CO	Course Activation	Approved (Cain/Ascione) with 0-Nayes, 0-Abstentions
<i>*May require walk-in to CIC.</i>			
MIRAMAR DE ONLY CURRICULUM: CONSENT AGENDA		REQUESTED ACTION	COMMITTEE ACTION



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	PSYC 166 Introduction to Social Psychology CR CO	Course Revision for DE	Approved via email on 2/27/2024
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**May require walk-in to CIC.*

NON-DE CURRICULUM: CONSENT AGENDA

	ENGE 116 Computational Methods in Engineering CR CO <ol style="list-style-type: none"> a. Requested to activate at Miramar to expand the program of Physical Sciences Department, plus meet the high demand for this course based on preliminary data on hand. b. Palma-Sanft mentioned that the request came from UCSD as they will like to expand their population in their engineering program upon surveying their students, so it makes sense to expand the course offering at Miramar too. 	Course Activation	Approved (Escalante/Palma-Sanft) with 0-Nayes, 0-Abstentions
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**May require walk-in to CIC.*

PROPOSALS FROM ANOTHER COLLEGE (ALSO ACTIVE AT MIRAMAR COLLEGE) - CURRICULUM	REQUESTED ACTION	ORIGINATING COLLEGE	FACULTY-ORIGINATOR
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No curriculum at this time.

***Campus requested walk-in to CIC*

PROPOSALS FROM ANOTHER COLLEGE (NOT ACTIVE AT MIRAMAR COLLEGE) - CURRICULUM	REQUESTED ACTION	ORIGINATING COLLEGE	FACULTY-ORIGINATOR
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No curriculum at this time.

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***Campus requested walk-in to CIC*

FYI CURRICULUM	REQUESTED ACTION	ORIGINATING COLLEGE	FACULTY-ORIGINATOR
<i>No curriculum at this time.</i>			
<i>**Campus requested walk-in to CIC</i>			

VII. Other Business

- MATH 121/AB 1705 (Informational item)
- Removal of MATH 116 as a prerequisite from MATH 121, per CCCCCO guidance and MATH Chairs recommendations
 - a. Due to AB 1705, MATH 116 will be removed as a prerequisite to MATH 121, which will happen administratively. Hence, the committee is asked to officially support this by law.
 - b. Wilborn shared that MATH 116 is one of the outcomes on the university course, which requires algebra topics to be taught in the course, so that piece will be taken care of by a new component. Hence, all 3 colleges are proposing to make a lab course to be coupled like the learning community courses, but MATH 121 will not require the lab.
 - c. MATH 116 is still required for certain students who are planning to transfer, so the messaging for this course is crucial. Due to limitations with AB 1705, we have to be really careful on the language. We cannot force the students to take the course. Yet, students will need to know the existing articulation based on their educational goal and who they are. Messaging may be "messy" and challenging.
 - d. Plan to spread the messaging about MATH 116 via Canvas, course catalog and syllabi.
- [Work Experience - Repeatability \(First read\)](#)

VIII. CIC Update

- Associate Degree Requirements [Final Revisions to Title 5 Regulations Relating to Associate Degree Requirements](#)
- New Subject Indicator Request from City College, Disabilities Studies, DSST approved



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- a. Conversation about repeatability issue with work experience courses. Need to determine if repeated work experience is allowable to claim FTES.
- b. CIC will need feedback about repeating work experience courses without limitation.
- c. Palma-Sanft recommended to circle back on this when VPI Odu is available for voting possibly in March, and relay this subject matter with the department and work experience coordinator for further discussion. Members agreed.

IX. Policies and Procedures

X. Guided Pathways Update

- a. Nothing to report

XI. VPI Update

- a. Nothing to report

XII. Articulation Update

- a. As a result of AB 928, which requires a single transfer GE pattern for students by Fall 2025, course proposed for transfer GE must be UC approved before they can get proposed for CalGETC.
- b. December 2023 is the last cycle to submit to two patterns against CSU. Courses or courses to transfer to GE will have to be proposed for UC as well, so now everyone will have to go through the same 2 years process of UC, then CSU.
- c. Courses on GE pattern will migrate to CalGETC. Existing courses such as COMS will be re-reviewed within a year, which faculty need to be aware of.

XIII. CRC Chair Update

- CurriQnet Meta
 - a. CurriQnet Meta is meant to be released at the beginning of the year. However, there are some glitches that need to be fixed. Hence, the release date and January meeting had to be postponed. The bugs are expected to be addressed by end of this week.
 - b. The District will host training sessions on CurriQnet Meta in-person and on Zoom on Fridays (TBD).
 - c. Old CurricUNET is still accessible online, but cannot do anything with it. Just viewing access only.
 - d. Need to focus on what is priority within CurriQnet for September launch time, particularly the window period for curriculum tech reviews. ADTs may be one of the highest priorities. The



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bachelor degree will also be a priority before launch time. Then, the respective programs outside the bachelor degree. Priorities will be relayed to the workgroup and determine other priorities need to be addressed.

- e. Dean S. Hess is also planning to hire a second Tech Writer Assistant or other form of assistance and funding to help us focus on our priorities.
- f. Easy transferability must be done by May.
- [Program Viability Workgroup](#)
 - a. District Office will like a standardized tool to identify programs for board meeting purposes, and to provide to other colleges when a new program is created. They asked a reference tool from the workgroup through CIC.
 - b. Miramar has a program viability policy already in place. Patricia Manley and her team really worked hard on our current policy.
 - c. The proposed draft is to only complement the existing policy. The plan is to share the proposed draft to the Academic Senate Meeting on February 20th for review and gather feedback.

XIV. Next Meeting: February 28, 2024, 2:30pm-4:00pm, Building R Conference Room

[2023-2024 CRC and Technical Review meeting dates](#)

[Sign up for 2023-2024 Technical Review Meetings](#)

[Curriculum Committee Remote Attendance Form](#)

[Curriculum Technical Review Subcommittee](#)

[Curriculum Committee Meeting Zoom Link](#)

Resources and Links:

- [Miramar Articulation](#)
- [Miramar College Curriculum Committee](#)
- [DE Default language](#)
- [SDCCD Instructional Services Office](#)
- [State Chancellor's Curriculum and Instruction Unit](#)
- [Miramar Jets Athletics Schedule](#)

XV. Adjourn

- a. Meeting is adjourned at 3:48 p.m.