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College Council Meeting Minutes

San Diego Miramar College

2/13/24 • L-108/[Zoom](#) • 1:00 pm – 2:30 pm

Co-Chair: Wesley Lundburg, College President (non-voting)

Co-Chair: Saigeldeep Ghotra, Constituency member from faculty, classified professionals, or students.

Committee Members:

Administrators (3)	Classified Professionals (3)	Faculty (3)	Students (3)
Vice President of Instructional Services: Michael Odu	Classified Senate President: Malia Kunst	Academic Senate President: Pablo Martin	ASG President: Saigeldeep Ghotra
Vice President of Student Services: Adrian Gonzales (absent)	Classified Senate Vice President: Carol Sampaga	Academic Senate Vice President, or President Elect: Carmen Carrasquillo	Designee: Zachary Joseph (absent)
Vice President of Administrative Services: Brett Bell	Classified Senate, Senator At-Large: Vacant	Chair of Chairs: Kevin Petti	Designee: Sindhu Narasimha
Alternates (1): Daniel Miramontez	Alternates (1): Vacant	Alternates (1): Vacant	Alternates (1): Vacant

Quorum: 50% +1 of each constituency group's members (i.e., 2 per constituency group)

Guests: Nessa Julian, Cheryl Barnard, Lisa Cole-Jones, Sonny Nguyen, & Mara Palma-Sanft

2023-2024 Theme: *Cultivating Community: Making the invisible, visible.*

- A. **Call to Order** – 1:06 pm
- B. **Approval of Agenda and Minutes** – The agenda was approved by consensus. **Carrasquillo** noted a change to the 12-12-23 minutes (“Phi Theta Kappa (PTK) USA Today Award”). **Odu** made a motion to approve the 12-12-23 minutes with the change. Seconded by **Carrasquillo**. The 10 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- C. **Public Comment** – There was no public comment.
- D. **Committee Reports/Other (2-3 minutes)**
 - **President’s Report** – **Lundburg** shared, from today’s Chancellor’s Cabinet, there was a presentation from the consulting firm on the new District logo; those will be whittled down and come forward for broader discussion. The Senates will be asked to provide their input. The Chancellor is trying to find time to come to campus for a welcome/luncheon event, probably the week of the Scholarship awards (week of April 15th). He is also in communication with the State Chancellor, Sonya Christian, on visiting campus in the summer. **Martin** asked if that is in collaboration with our CTE or CE folks. **Lundburg** responded no, she is very interested in seeing Miramar’s campus though he is sure she will share about Vision 2030. He continued, and shared, that funding for the bachelor’s programs is a continued conversation; piece of the conversation is faculty load. There is movement at the state level, as well, to fund these programs. **Petti** asked about accreditation implications. **Lundburg** responded that he expects this to come up and be advocated for at the state level. He also shared that license plate readers will be used by college police; this will help save on personnel costs and will also avoid the need for a paper permit. We have an agreement with SDICCCA colleges to honor our permits, this may pose a challenge that our systems won’t communicate, so may need a temporary permit on those campus. This concluded his report.
 - **AS Report** – **Martin** shared that they had their first meeting. Hoping to create a dedicated committee for adjunct faculty to address adjunct faculty concerns. Following up on previous

discussions at CC last semester, Neal Ruiz reached out about sharing information on events and school/department resources to students via podcasts or videos instead, as to not disrupt class time. The ASG discussed and approved pursuing this. Martin is hoping that this body can have that conversation as well to determine where that would live and how we would/could fund that. This would provide a universal way for students to know what is going on around campus. This concluded his report.

- **CS Report – Kunst** shared that there is about \$900 remaining in the Classified Block Grant. We are on our way to spend that down by the end of the year and will not need to give any money back to the state. She also shared that the #MiramarLove Thank you Gram fundraiser is going on now and encouraged everyone to take a moment and recognized a colleague or two. The proceeds will go towards our year-end Classified Carnival, which is on Wednesday, May 29th, along with the serve awards ceremony. We also discussed purchasing a membership through 4CS (California Community College Classified Senate) and become involved at the state-level to advocate for more resources including professional development and staffing. Also, discussed were the bricks in the Leave a Legacy Plaza and making a donation to have one in Sam’s name. **Sampaga** added also discussed were our goals and priorities for the year and feedback on the Wi-Fi. This concluded her report.
- **ASG Report – Ghotra** reported that ASG had a special election for the Vice President role and Sindhu Narasimha is the new VP. There is a vote this Friday for a resolution that will go to the state-level on ending oil extraction. Increase engagement on campus. Thanked donor Roberta Baade for Welcome Fest. Open house on campus in collaboration with Student Affairs. Going to general assembly in April. Re-looking at committee assignments. She shared that she was sworn in as Student Trustee and attended recent legislative conferences in Sacramento and Washington DC. This concluded her report.
- **Other** – There were no other committee reports.

E. Old Business:

#	Item	Initiator
1	<p><i>Equity, Justice, Inclusion, and our role in moving things forward (standing item)</i> – Carrasquillo provided an update on NASSSP program. The deadline passed for cohorts; reviewing applications. Native students feel seen when they have a dedicated space (work in the I building); elder in residence will be there. Field trip to UCSD, fully funded by UCSD. Invited to sit in on an indigenous studies class. On the 28th during college hour, unveiling ancient legacies, focusing on the Barona Band of Mission Indians. CCC Apply option added. Julian shared that it is Black History Month, we had two events today. Please consider attending. We have a Lunar New Year event this week as well. Beginning our planning for the Black Student Success Summit, which is a kick-off for the Black Student Success Week for the state, and will be hosting watch parties. CREATE program has launched; have had two sessions so far, next one is on the 21st. Good conversations about intentionality between equity and guided pathways. Have had preliminary conversations about the Kaleidoscope space and will be reaching out to ASG to hear about what they would like to see.</p>	<p><i>Julian</i></p>
2	<p><i>Accreditation (Standing item) – Any applicable updates.</i> Attachment: FSV Schedule Miramontez reported that we are in the homestretch. Last week we submitted our core inquiry report. Our focused site visit is coming up (see attached schedule). A full day on Feb. 29th and a half day on March 1st. Everyone is invited to the open forum (Faculty, Classified Professionals, and Students) excluding deans and above, per the request of the site visit team. The exit report is open to everyone. This is the general schedule. A lot going on behind the scenes. Hosting prep sessions for the core inquiry interviews. The flyer has gone out from the President’s Office for the two college-wide events. Going to each constituency group to share out about the visit and answer any questions. He thanked everyone for their participation and collaboration. Lundburg added that the welcome breakfast, with the constituency leaders, is very open. The tour and lunch are just for the team. The open forum is very important, please encourage everyone to attend. This could have a large impact on the team. This helps the team get a pulse on the culture. The next day, you won’t see much of them, they will be in here working. The exit report: will read out their report and recommendation, no Q&A. Please pay attention to any communications from Miramontez and Palma-Sanft. Lundburg thanked everyone for their work.</p>	<p><i>Miramontez/ Palma-Sanft</i></p>
3	<p><i>Grants & Initiatives Subcommittee</i> – No report.</p>	<p><i>Bell</i></p>

4	<i>Website Review Taskforce (standing item)</i> – Lundburg reported that the task force will be meeting tomorrow.	<i>Lundburg</i>
5	<p><i>Progress on our efforts to bring Restorative Justice lens to Miramar’s structures (to include Academic Probation, etc.)</i> Attachments: AC Probation Webinar Slides, SASS Toolkit Research Brief, CCST Resolution on Decriminalizing Academic Probation language.</p> <p>Lundburg shared that this is a continuation of our previous exploratory discussions. Martin added that at the last meeting, we had a great presentation from Laura Pecenco and Jeanette Moore and would like to make sure the conversation continues and stays on our radar. He has an email out to VC Topham and Barnard has been included on that as well. Lundburg would like to see us get to the intentionality level; the words that we use for things can have an impact on our students. He gave an example of the term “discipline.” We need to be mindful of these things. Please think about this between now and the next meeting and bring your ideas forward. Do we want this to be our focus and how do we do that? We can decide that as a group, but please bring ideas forward. Martin added that this reminds him of the CAP conversation and we may want to explore a restorative justice lens to our faculty evaluation and appeal process. He suggested identifying processes that need improvement and may benefit from applying this lens. Sampaga added that having a point person to help students navigate the system goes a long way in being a student-centered campus. Lundburg suggested also having a new employee orientation where we could set that tone. We want to send a message of encouragement and positivity. Maybe we need to reset our thinking. Ghotra asked if there is a specific process in place for assigning faculty to dual-enrollment classes. Odu responded that she could reach out to his office. Martin, as the Academic Senate, we could discuss how we can train and help faculty with this restorative justice lens. Lundburg added that the CAP charge is very vague and encourages the A.S. to engage in conversations with the union. Palma-Sanft asked if we have a mentoring program for new faculty. Carrasquillo responded that the AFT has a mentoring program. She also added that deans play a huge role in the evaluation process. She recommended bringing everyone together (the dean, the peer-evaluators, and the person being evaluated) to review the process and ensure understanding. Kunst will leave this on the agenda.</p>	<i>Martin /Lundburg</i>

F. New Business:

#	Item	Initiator
1	<p><i>Campus-wide Professional Development efforts discussion:</i></p> <ol style="list-style-type: none"> 1) <i>Concept of a Caring Campus;</i> 2) <i>How to link to annual theme;</i> 3) <i>How to operationalize (PD, Kickoff events, other campus gatherings, etc.)</i> <p>Lundburg the idea is that we are more intentional with our efforts and we are collaborating more. Martin – added that using flex days for a “mini-conference” style of workshops. Kunst added that this is the idea behind our upcoming Community Day. Carrasquillo suggested making it convocation. Martin – suggested having a more concerted effort, with Laura Pecenco and Allen Andersen, with various offerings, such as a budget presentation from Bell. He loves the idea of having a day-and-a-half conference. Julian, concerning professional development, more coordination for key conferences (like NCORE), and how we bring that info back to the campus. Lundburg asked if we needed a workgroup. Martin volunteered to take the lead on getting it set up. Narasimha asked what, exactly, the workgroup would be. This would be focused on professional development and engagement. Odu suggested this may require us to reevaluate the Professional Development Committee and the Professional Development Coordinator role. Ghotra added that there would be student interest in opportunities for more interactions with important campus people who may have a barrier. Having students involved would be key. Barnard felt that these were two different things. PD is the tool that folks use to create a caring campus. This is about creating the atmosphere for students so we can break down barriers and show them that we care. Something similar to the Welcome Fest but with more intentionality. Ghotra felt that her biggest concern was communication. Martin will send Kunst his list of notes/ideas. Lundburg/Kunst will touch base with Martin on the next steps. Ghotra will share this with ASG.</p>	<i>Martin/ Kunst/ Lundburg</i>
2	<p><i>Planning Summit 2024</i> – Miramontez shared that our 2024 Planning Summit will be on March 15th from 9:00 am – 2:00 pm. This is our 10th annual planning summit. It will be building off of our theme and the book read that is taking place right now. The flyer went out from the President’s Office. Please RSVP. We will close offices for participation.</p>	<i>Miramontez</i>

G. Action Items:

- **E5:** Bring ideas forward on policies, processes, procedures, etc. that would benefit from a restorative justice lens/approach. Kunst will leave this item on the agenda.
- **F1: Martin** will send Kunst his list of notes/ideas. **Lundburg/Kunst** will touch base with **Martin** on next Steps. **Ghotra** will share with ASG.

H. Announcements: There were no announcements.

I. Adjourn: The meeting adjourned at 2:21 pm.

J. Next Scheduled Meeting: Tuesday, February 27th from 1:00 pm – 2:30 pm in L-108/Zoom

Link to recording: <https://sdccd->

[edu.zoom.us/rec/share/0AN0_SVqM7tFiW1G0cxVXShtybWlakX46D_wanpubdgDchIK0SYusLMnRh1iZBUY.rhav65YR1li1jUj](https://sdccd-edu.zoom.us/rec/share/0AN0_SVqM7tFiW1G0cxVXShtybWlakX46D_wanpubdgDchIK0SYusLMnRh1iZBUY.rhav65YR1li1jUj)